



**National  
Institute of  
Bank  
Management**

January 24, 2017

NIBM Post Office, Kondhwe Khurd, Pune 411 048 (India)  
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**Lt Col Ranvir Singh (Retd)  
Head  
Administrative Services**

Dear Sir

**Sub : AMC Contract for Providing Carpenter & Helper on Daily Wages Basis**

As you are aware National Institute of Bank Management (NIBM) is an apex level Institute for Training, Consultancy and Research in the Banking Industry.

We wish to invite **Quotations for the above mentioned subject for the year 2017-18.** Sealed quotations in the prescribed form along with the detailed information of the agency (enclosed) addressed to the Director, National Institute of Bank Management, Kondhwe Khurd, P.O. NIBM, Pune 411 048, should be deposited in the tender box kept in room no.1109, first floor, Block I at NIBM between 2.00 p.m. and 5.00 p.m. on any working day or can be e-mailed to [fdc@nibmindia.org](mailto:fdc@nibmindia.org) on or before February 3, 2017.

**Terms for tendering quotations are as follows :**

1. The rates quoted will be for a period from April 1, 2017 to March 31, 2018. The contract can be extended for a maximum period of three years, one year at a time, if the services are found satisfactory by the Institute. Increase in rates would also be considered during such extensions, based on prevailing rates.
2. The price quoted will be final and no change will be entertained for any reason what-so-ever.
3. All quotations should be signed by the person authorized to do so and should be stamped with the seal of the Agency.
4. NIBM reserves the right to reject any or all the quotations without assigning any reason thereof.
5. The Contractor shall have to submit an INDEMNITY BOND on non-judicial stamp paper duly registered. This indemnity bond has to be submitted by the agency to NIBM immediately on accepting the offer to provide services.

Thanking you

Yours faithfully

Lt Col Ranvir Singh (Retd)  
Head  
Administrative Services

Encl. : A/a.

## Scheduled of Quantity

Sub : AMC Contract for Providing Carpenter & Helper on  
Daily Wages Basis (April 1, 2017 to March 31, 2018)

Sr. No.	Description	Quantity	Rate (Rs.)	Amount (Rs.)
1	Providing Carpenter & helper to carry out miscellaneous carpentry work, maintenance of furniture & fixture in NIBM Campus on daily wages basis minimum 3 days in week (i.e. Wednesday, Saturday & Sunday)			
	(A) Carpenter (per man-day)	6 days in a week		
	(B) Helper (As & when required)	6 days in a week		
	<b>TOTAL Rs. :</b>			

Date :

Place :

Contractor's Sign & Stamp