

September 12, 2018



**National
Institute of
Bank
Management**

NIBM Post Office, Kondhwe Khurd, Pune 411 048 (India)
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**Ms Soni Philip
Chief Administrative Officer**

Dear Sir

Sub: Quotation for Purchase of IT Equipments

National Institute of Bank Management (NIBM) is an apex level institute for Education, Training, Consultancy and Research in the Banking industry. NIBM is autonomous institute established by Reserve Bank of India and Public Sector Bank.

NIBM is an AICTE – approved educational institution and eligible for discounted academic pricing for hardware and software.

NIBM would like to invite quotations for different IT equipments details of which are as follows:

- 1) Seagate 1TB Backup Plus Slim USB 3.0 Portable 2.5 inch External Hard Drive for PC and Mac – 12 Nos.
- 2) HP Laser Pro M202dw **Network** Printer – 1 No.
- 3) HP LaserJet Pro M203d Printer (G3Q50A) – 1 No.
- 4) HP Scanjet 200 AND/OR Canon CanoScan LiDE 220 – 5 Nos.
- 5) HP ScanJet G3110 Photo Scanner **OR** Canon CanoScan LiDE 400 **OR** EPSON Expression 1200XL – 1No.
- 6) EPSON INKTANK SYSTEM PRINTER (L805) – 1 No.

For all these devices on-site Comprehensive Warranty is required. Proforma for quotation is attached herein below. Quotations must be submitted in the prescribed format only.

Interested parties may submit their **SEALED** quotations at NIBM (Room No.1109, First Floor, Block I), between 9.00 a.m. to 5.00 p.m. on any working day, on or before September 21, 2018.

**“QUOTATION for Purchase of IT Equipments”
and should be addressed to the “Director, National Institute of Bank Management,
Kondhwe Khurd, PO : NIBM, Pune 411 048”.**

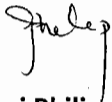
Terms for tendering quotations are as follows:

1. Quotations sent on email id/fax will not be considered.
2. Quotations received after the due date i.e. September 21, 2018 will NOT be considered.
3. All quotations should be signed by the person authorized to do so, and should be stamped with the seal of the Company.
4. Quotation should contain authorized person’s complete contact details.

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5. The price quoted should be inclusive of all taxes, Duties, Octroi, LBT, Transport charges, Training etc.
6. The rates quoted will be final and no change in rates will be considered for what-so-ever reason.
7. Period of the Comprehensive On-site warranty support with replacement option for all the products should be mentioned in the quotation separately.
8. Only agencies who are authorized distributors for the equipments should quote and they should be in a position to provide after sales service support and spares during the warranty period, if such services are requested.
9. The delivery schedule should be clearly mentioned.
10. Material received in damaged condition at the time of delivery will not be accepted and will have to be taken back by the supplier and replaced. Institute will not be responsible for such damage caused either at the place of origin or while in transit, and the supplier will be wholly responsible for any loss resulting thereof.
11. No advance or part payments will be made.
12. NIBM reserves the right to accept or reject all or any quotation without assigning any reason thereof.
13. Any dispute arising in the matter will be subject to Pune jurisdiction only.

Thanking you



Soni Philip
Chief Administrative Officer

Encl: A/a