



National  
Institute of  
Bank  
Management

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Aug 08, 2017

**Lt Col Ranvir Singh (Retd)**  
**Head, Administrative Services**

Dear Sir,

**Subject: Quotation for Catering Equipments for Cafeteria and Dining hall and Executive Hostel at NIBM**

National Institute of Bank Management (NIBM) is an apex level institute for Education, Training, Consultancy and Research in the Banking industry.

Quotations along with detailed information of the agency, super scribed "**Catering Equipments for NIBM**" addressed to the "**Director, National Institute of Bank Management, Kondhwe Khurd, NIBM P O, Pune 411 048**", should be deposited in the tender box kept in Room No.1109, Block I at NIBM between 2:00pm to 5:00pm or can be emailed to [fdc@nibmindia.org](mailto:fdc@nibmindia.org) on any working day on **or before Aug 18, 2017**.

Terms for tendering quotations are as follows:




1. Quotations should be tendered in **sealed** envelopes along with detailed information of the agency.
2. **Please quote only specific brands mentioned in the proforma otherwise quotation will not be considered.**
3. **The quotation can be sent by email marked only to [fdc@nibmindia.org](mailto:fdc@nibmindia.org) Quotation sent by email should not be marked to any other email id, else quotation will stand cancelled.**
4. **Quotation by Fax will NOT be considered.**
5. Quotations received after the due date i.e. **after Aug 18, 2017** will NOT be considered.
6. All quotations should be stamped and signed by an authorized official of the Vendor.
7. The price quoted should be inclusive of all taxes, Duties, Octroi, LBT, Transport Charges, etc.
8. If vendor is located outside Pune, it should be clearly mentioned whether the goods will be delivered at NIBM or to be picked up from the vendors showroom / shop.
9. Quotation should clearly mention validity, delivery schedule and warranty period. Terms of Payment: 100% payment within 15 days from successful supply & installation.
10. **All the support during the warranty period, if required, will be provided by the vendor. Vendor will take all responsibility to work as intermediary between NIBM and the manufacturing company. NIBM will not deal with the manufacturer directly for any kind of support.**
11. NIBM reserves the right to accept or reject all or any tender without assigning any reason thereof.
12. For any query / site visit for samples in this regard you may contact Shri Rakesh Hirve by email to [rakesh@nibmindia.org](mailto:rakesh@nibmindia.org) or on telephone no. 020 26716215 on working days between 3 pm to 5 pm.

Lt Col Ranvir Singh (Retd)  
Encl: Proforma for quotation



## PROFORMA FOR QUOTATION

### Catering Equipments for Cafeteria and Dining hall

S no	Item		Brand	Specification	Required Qty
1	Idli Vessel Plus Dhokala tray		Local	10 Tray - 20 Nos in each tray & 10 nos Dhokala tray ( non-Electric)	2 nos
2	Tea Spoon		K K	Stainless Steel	200
3	Dinner Spoon		K K	Stainless Steel	200

